

# TOWN OF EMMITSBURG PLANNING COMMISSION

## MEETING MINUTES of JANUARY 27, 2020

ATTENDING: Keith Suerdieck, Chairman; Mark Long, Vice Chair; Bernard Franklin, Secretary; Joyce Rosensteel and Joe Ritz, Town Commissioner liaison.

ABSENT: None

STAFF: Zachary R. Gulden, MPA, Town Planner

**1. Meeting called to order by Chairman Keith Suerdieck at 7:30 pm.**

**2. Pledge of Allegiance.**

**3. OPENING STATEMENT:** None.

### **4. 2020 REORGANIZATION**

A. Vote for a Chairperson. Mark nominated Keith to continue serving as Chairperson and there were no other nominations. Keith was unanimously elected as Chairperson.

B. Vote for Vice-Chairperson. Keith nominated Mark to serve as Vice-chairperson and there were no other nominations. Mark was unanimously elected to serve a Vice-chairperson.

C. Vote for Secretary. Joe nominated Bernard to serve as Secretary and there were no other nominations. Bernard was unanimously elected to serve as Secretary.

**5. DISPOSITION OF MINUTES:** A motion to approve the Minutes of December 17, 2019 was made by Joe with a second by Joyce. The Minutes were unanimously approved.

**6. OLD BUSINESS:** None

## **7. NEW BUSINESS**

A. Approval of the 2019 Annual Report. After presentation of the 2019 Annual Report by Town Planner Zachary Gulden, Mark made a motion to approve the report with a second by Joyce. It was unanimously approved.

**8. PUBLIC COMMENT:** None

**9. ADJOURNMENT:** A motion to adjourn the meeting was made by Joyce with a second by Mark. Meeting was adjourned at 7:44 pm.

**Next Planning Commission Meeting** is scheduled for February 24th, 2020 at 7:30 pm. Agenda items will include consideration of the Site Plan for Insurance Brokers of Maryland at 600 E. Main St.

Submitted by Bernard Franklin, Secretary